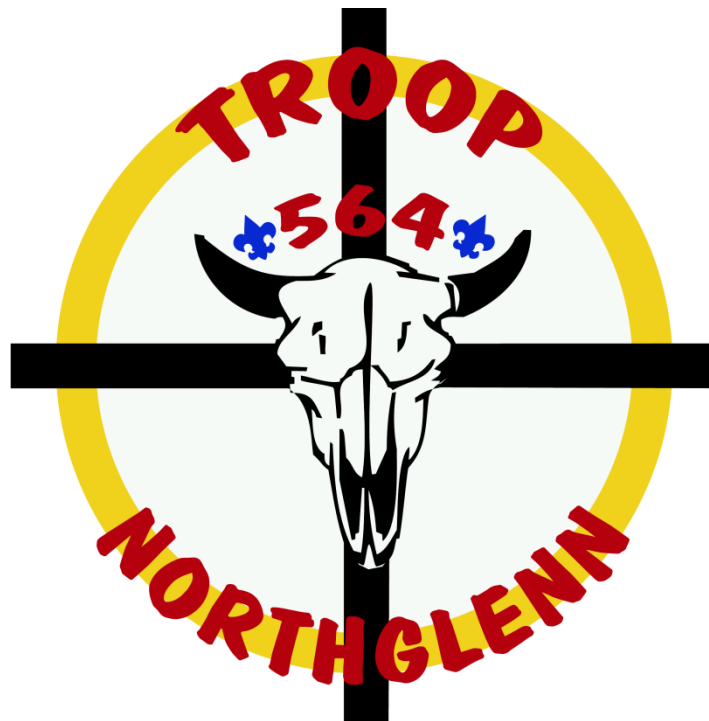


TROOP 564

NORTHGLENN, COLORADO

Handbook 2019



Valley District
Denver Area Council
www.troop564.org

Order of the Arrow
Tahosa Lodge 383
Medicine Bear Chapter

Table of Contents

INTRODUCTION

FOR SCOUTS

- Getting Started in Troop 564
- Introduction to Advancement
- The Trail to Eagle Scout
- Introduction to Merit Badges

FOR SCOUT PARENTS

- Troop 564 General Information
- Who's Who in Troop 564
- Troop 564 - Organizational Chart
- How to get involved

TROOP LOGISTICS

- Scout Account
- Camping and Other Troop Event
- Receipts & Expense Reimbursements
- Scholarships - eligibility and application process
- Membership/Recharter

MISSION & BYLAWS

- Mission Statement and Purpose of the BSA
- Troop 564 Mission Statement

TROOP 564 POLICY

- Membership
- Uniform
- Patrol Leaders' Council
- Adult Committee
- Finances
- Attendance
- Discipline
- Parental Responsibilities
- Advancement
- Troop Activities
- Troop Equipment
- Changes in the Guidelines
- Use of the Moose Lodge #2166 Facilities
- Youth Protection
- Honor Guard

APPENDICES

- Helpful Websites
- Troop 564 Dictionary
- Scout Acronyms
- Troop 564 Packing Checklist

Introduction

Scouts BSA is a fun and exciting program that builds character, teaches responsibility, cultivates citizenship, and develops personal fitness. This program provides the framework to support and help young Scouts grow and mature into responsible adults. Troop 564 was founded and remains focused on teaching the scouting principles through active outdoor programs under the leadership of a Scout-run troop.

This Scout-run organization teaches the Scouts personal responsibility and how to communicate their ideas and problems to their peers, and develops leadership skills as they grow. The Scouts are organized into patrols of similar-aged Scouts and each elects their individual patrol leaders. The Patrol Leaders' Council meets monthly to plan troop activities and the weekly troop meetings.

It is important for the scouts to make their own decisions and let those plans run their course even when it may be apparent to adults that the results may be less than fully successful. They will make mistakes. It is from those mistakes that they will learn and grow. As parents, it is important to take a step back and watch the Scouts develop both maturity and important life skills.

During meetings and Troop events, adult leaders remain in close proximity, monitoring the Scouts and validating progress toward rank advancement. Adult leaders will step in and redirect or provide guidance to the Scouts when it becomes apparent that they are not exhibiting Scouting principles. Otherwise, the adult leaders will stand by and support the Scouts as they make their decisions and help them work through any issues that come from those decisions.

It is also important to remember that each Scout will progress through their Scout skills and ranks at their own pace based on personal motivation, work habits, and goals. This is an individual choice and each Scout must set and reach their own goals.

Troop 564's Scout-led emphasis on an active outdoor program provides Scouts the greatest opportunity to become outstanding and responsible adults.

FOR SCOUTS

Getting Started in Troop 564

1. Participate in weekly meetings. Attendance is important. Contact your Patrol Leader if you are not able to attend.
2. Share your ideas with your Patrol Leader and the other members of the Patrol Leaders' Council (PLC). The PLC, with the help of the Scoutmaster, plans Troop events based on what Scouts want to do: rank advancement workshops, merit badge activities, social activities, weekend campouts, community service, fundraising projects and long term/high adventure camps.
3. Go camping! The Troop loves to camp! We camp up to 10 times per year – mostly on weekends with one full week in the summer. We encourage Scouts to learn how to sign up for camps.
4. Use fundraisers to pay for campouts and other scouting activities. The troop sells popcorn, unit camp cards, fertilizer and holds other special events to raise money.
5. Set personal goals toward rank advancement and completing Merit Badges. You will mostly be working at your own pace on these advancements. Sometimes the entire troop, patrol or some other group of Scouts will complete requirements together.
6. Get to know the adult leaders. The Scoutmaster and Assistant Scoutmasters are the ones who sign off on your rank advancements. Remember, your parents cannot sign rank advancements or merit badges – even if they are leaders!
7. Sign up for Scoutmaster Conferences when you are ready to advance. Rank Advancement & Merit Badges are awarded at the quarterly Court of Honor ceremony.
8. Do community service. This is required to earn rank advancement. You will have the opportunity to participate in Troop arranged projects or ones on your own.
9. Encourage your parents to participate too! There are jobs big and small to fit anyone's schedule!
10. HAVE FUN! Troop 564 provides wonderful opportunities for you to try new and exciting things and make good friends along the way!

Introduction to Advancement

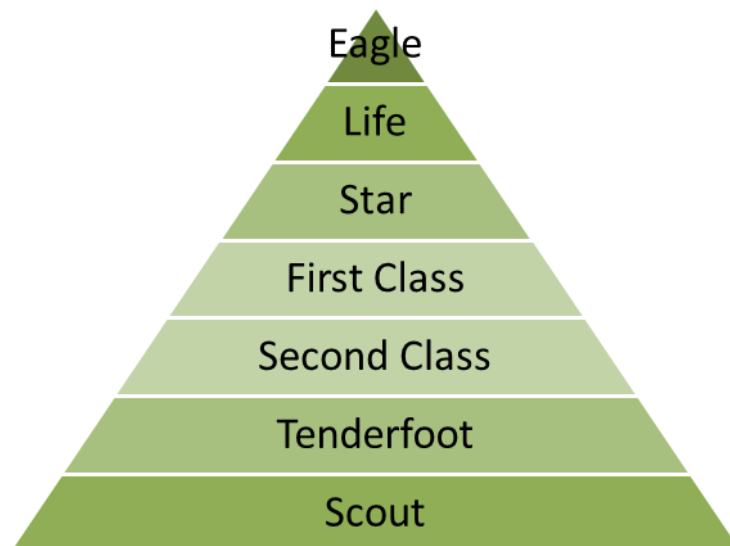
Step 1: The Scout learns. They learn Scouting skills by taking an active, hands-on part in troop and patrol meetings and outdoor programs. Their learning, as we said above, is the natural outcome of their regular Scouting activities — their “on-the-job” training.

Step 2: The Scout is tested. When their leaders see that the Scout has mastered a given skill and satisfied a given requirement, they tell them so — and record the achievement.

Step 3: The Scout is reviewed. When a Scout completes all requirements for a rank, they appear before a “board of review” composed of members of the Troop Committee. Their purpose is not to retest the Scout, but to make sure the Scout has met all the requirements, to chat with the Scout about how they feel they are getting along with the troop and its program, and of course to encourage them to keep advancing.

Step 4: The Scout is recognized. When a Scout is certified by the Board of Review, they are awarded the new badge of rank as soon as possible, normally in a ceremony at the next troop meeting. The Scout should be recognized again at the troop’s next Court of Honor.

The Trail to Eagle Scout



Introduction to Merit Badges

Merit Badges are the second main area of the Scout advancement program. Unlike ranks, there is a degree of choice in the merit badge program. A sub-group of merit badges are known as Eagle required merit badges. To earn Eagle Scout, most of these badges must be earned although some are "either/or" badges. The requirement for Eagle Scout involves earning 21 merit badges, 13 which are Eagle required. The remainder of the badges help with earning ranks as well as Eagle Palms after the Eagle Scout award has been earned.

You can learn about sports, crafts, science, trades, business, and future careers as you earn merit badges. There are more than 100 merit badges. Any Scout may earn any merit badge at any time. You don't need to have rank advancement to be eligible.

Pick a Subject. Read the requirements of the merit badges you think might interest you. Pick one to earn. Your Scoutmaster or Advancement Chair will give you the name of a person from a list of Merit Badge Counselors. These counselors have special knowledge in their merit badge subjects and are interested in helping you.

Call the Counselor. Get a *signed* Merit Badge application from your Scoutmaster commonly called a blue card. Get in touch with the merit badge counselor and tell him or her that you want to earn the merit badge. The counselor may ask you to come and see them so they can explain what they expect and start helping you meet the requirements.

When you know what is expected, start to learn and do the things required. Ask your counselor to help you learn the things you need to know or do. You should read the [merit badge pamphlet](#) on the subject. Troop 564 has a library of merit badge books- ask the troop librarian or look into school or public libraries.

Show Your Stuff. When you are ready, call the counselor again to make an appointment to show evidence that you met the requirements. When you go take along the things you have made to meet the requirements. If they are too big to move, take pictures or have an adult tell in writing what you have done. The counselor will ask you about each requirement to make sure that you know your stuff and have done or can do the things required.

Merit Badge Requirements. You are expected to meet the requirements as they are stated -- no more and no less. You are expected to do exactly what is stated in the requirements. If it says "show or demonstrate," that is what you must do. Just telling about it isn't enough. The same thing holds true for such words as "make," "list," "in the field," and "collect," "identify," and "label."

I am done, now what? After the merit badge requirements are complete and the blue card has been signed by the merit badge counselor you need to return to the Scoutmaster and they will also sign the completed merit badge. You will then need to turn that final signed blue card in to the Troop Advancement Chair so it can be entered in the computer. You will receive the merit badge at the next Court of Honor.

FOR SCOUT PARENTS

Troop 564 General Information

Chartering Organization & Meeting Location	Loyal Order of the Moose #2166 11449 York Street Northglenn, CO 80233
Times & Dates	Meetings are held year round every Tuesday (except the weeks of Christmas and New Year's) from 7:00 to 8:30 p.m.
Dues	\$50/year or \$5/month; Rechartering fees are determined by Council
Dress Code for meetings	During School year – Class A Uniforms From Memorial Day to Labor Day – Class B Uniforms Court of Honor – Full Class A Uniform including black dress pants, or official BSA uniform pants, black shoes and socks, and neckerchief (Troop 564, Eagle Scout, Woodbadge or as approved by Scoutmaster).
Dress Code for Camping	Leave for camping in Class A Uniform. For the remainder of the weekend trip – dress in weather appropriate gear.
Troop Calendar	Look for monthly updates on large calendar at Moose Lodge and Troop Website. Just to give you an idea of what we have done in the past, here are some typical events: January – Election of troop leaders, Klondike February – Welcome of New Members March – Welcome of New Members, Court of Honor April – Scout Show June – High Adventure Summer Camp, Court of Honor July – Long Term Summer Camp, Election of troop leaders August – Popcorn Sales Start September – Court of Honor, Camporee October – University of Scouting, Halloween Party November – Merit Badge College December – Holiday Party, Court of Honor

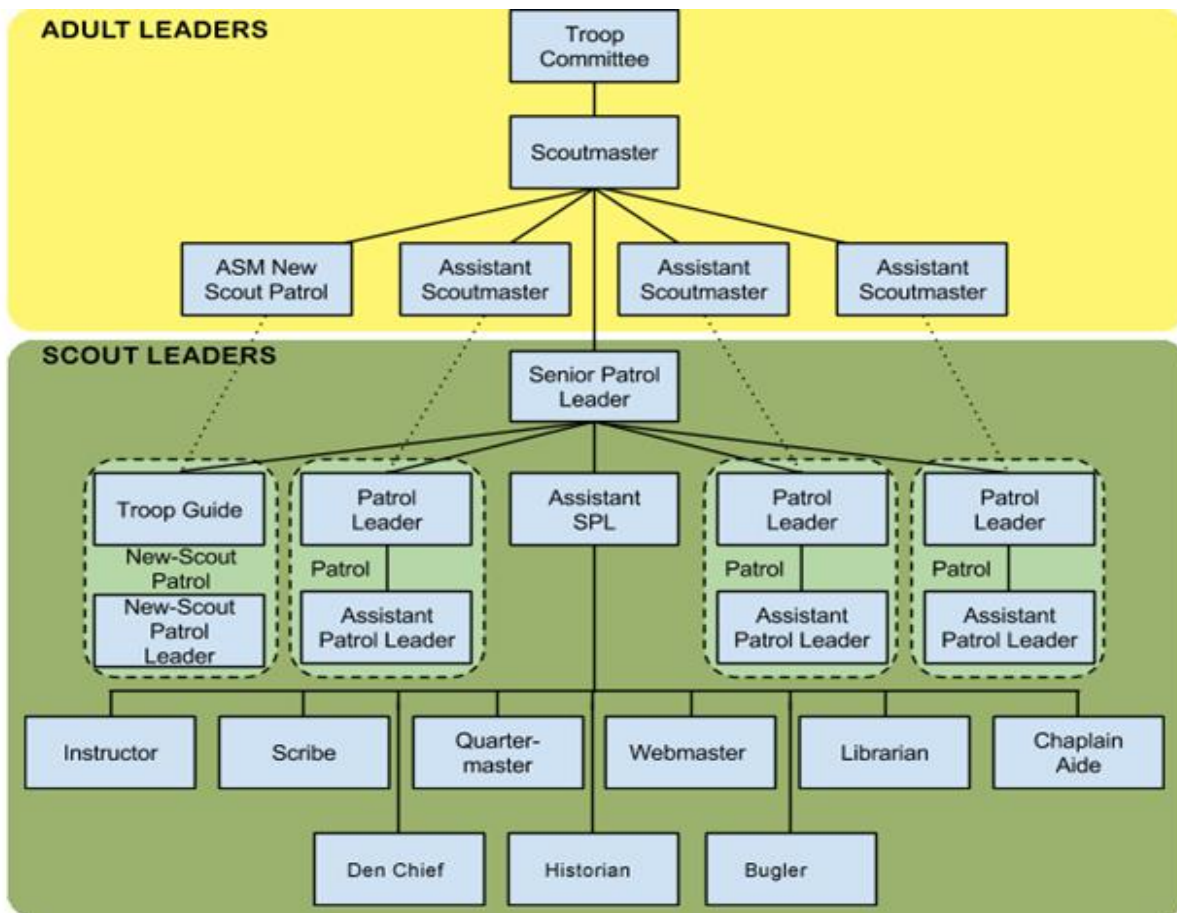
Who's Who in Troop 564

Activity Coordinator	Coordinates activities, include camping, sports, etc.; Tracks signup sheets and arranges payment of fees; works with PLC to coordinate calendar of activities
Advancement Chair	Tracks the advancement of our scouts through ranks and merit badges
Assistant Scoutmaster (ASM)	Serves the Troop by guiding a particular patrol or advising Scouts; fill in as necessary to assure the Scouts have what they need to run things; assigned program duties; Must be 18 or older.
Chartered Organization Rep.	Connection and liaison to the Moose Lodge
Committee Chair	Organizes the committee to see that all functions are delegated, coordinated and completed; works with Scoutmaster to manage membership and adult leadership; prepare for and presides over Adult Committee Meetings; ensures representation at Roundtable; arranges for Recharter and Journey to Excellence.
Fundraising Chair	Assists in planning fundraisers and works with PLC to assure Scout involvement
Life-to-Eagle Scout Coordinator	Different from District assigned advisor, advises Life Scout through merit badges, paperwork, project and final submission
Quartermaster	Keeps track of Troop camping equipment & other troop supplies and determines when items need replacement or repair
Scoutmaster	Works directly with the Scouts to help them create the program for the troop; Trains leaders to run the troop by providing direction, coaching, and support; Conduct all activities under qualified leadership, safe conditions, and the appropriate policies

Secretary	Takes minutes during our adult committee meetings and shares the information as needed
Treasurer	Keeps track of our finances – both for the troop and the individual Scout accounts; assists in fundraisers and budget
Webelos Transition Coordinator	Talks with various cub scout packs in the area about continuing the Scouting experience with Troop 564

Contact the Committee Chair or Scoutmaster for how to reach specific leaders.

Troop 564 Organizational Chart



How to get involved

A Troop and its Scouts are only as good as the adults that help to support and guide them. We recognize that the adults behind each Scout represent a diverse range of skills, experiences and interests. We value this and ask you to use your unique background to find the way you can best contribute to the vitality of the Troop. We all have demands on our time – some more than others. With that in mind, please consider the following opportunities to get involved:

POSITIONS VOTED ON BY COMMITTEE:

- Committee Chair
- Scoutmaster
- Treasurer
- Advancement Coordinator
- Activities Coordinator
- Quartermaster

VOLUNTEER POSITIONS:

- Assistant Scoutmaster
- Merit Badge Counselor
- Fundraising Coordinators
 - Popcorn Kernel
 - King Soopers Card
 - Unit Camp Card Sales
 - Fertilizer Sales
 - Spaghetti Dinner

ASSIST/SUPPORT ACTIVITIES:

- Business Table Volunteer
- Street Cleanups
- Patrol & Troop Campouts
- Scout Show
- Other Troop events and fundraisers

TROOP LOGISTICS

(How stuff gets done)

Common Procedures

Scout Account - Every Scout will have a Scout Account which collects money from their fundraiser commissions or other deposits. Scouts can then use those funds to pay for camping fees or other scout related activities like Troop fees or Eagle projects. To see your Scout balance, check in at the Business Table. More details available in the bylaw section.

Scout families are allowed to transfer funds to different family members to pay for Scout activities. Scouts may spend their monies prior to aging out or transferring to a new Troop so long as it is directly paying for a Scout activity. We do not transfer funds to the new troop or to the Scout, but do reimburse for scouting expenses. More details available in the bylaw section.

When utilizing their account, we encourage the Scouts to come to the Business Table for these transactions rather than the parent.

Camping and Other Troop Event Purchases - You can check out the Troop's preloaded King Sooper Card to purchase food for weekend camping for approved purchases for your patrol or request reimbursement at the Business Table.

Receipts & Expense Reimbursements - The Business Table has forms for reimbursement of approved purchases. These must be turned in to the Business Table with the reimbursement form within 30 days of a campout or similar event. We encourage scouts and parents to come up to the Business Table to learn the process before needing reimbursement.

Scholarships - If in need of a scholarship to a Denver Area Council camp, please check with DAC for a scholarship from them. Their procedures are different than troop procedures. Please visit <http://www.denverboyscouts.org/camperships/65937> for more information. Troop 564 has limited funds available to assist our families. Troop 564 scholarships will not exceed 50% of the event fees. This may or may not include High Adventures. Please contact the Committee Chair or the Scoutmaster for scholarship information.

We encourage our adult and scout leaders to be trained. Check with the Committee Chair or Scoutmaster if you would want a scholarship for Wood Badge(adults) or NYLT(Scouts). Upon the recommendation of the Scoutmaster or Committee Chair, the Adult Committee determines

whether or not the funding is available. We have only ever paid reimbursement for up to 50% of training fees.

Membership/Recharter - New members are required to complete an application and health forms through the Committee Chair and pay fees at the Business Table. In October/November we recharter. This just means we renew your membership, gather fees and update health forms as necessary. Fees include BSA annual fees and our troop dues. Boys Life magazine is optional.

MISSION & BYLAWS

Mission Statement and Purpose of Scouts BSA

Overview

The Scout Scouts of America provides the nation's foremost youth program of character development and values-based leadership training, which helps young people be "Prepared. For Life.®" The Scouting organization is composed of more than 2.3 million youth members between the ages of 7 and 21 and nearly 1 million adult volunteers in local councils throughout the United States and its territories.

Value

Scouting provides unique, life-changing experiences youth can't get anywhere else.

Mission

The mission of the Scouts of America is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Scout Law.

Vision

The Scouts of America will prepare every eligible youth in America to become a responsible, participating citizen and leader who is guided by the Scout Oath and Law.

Scout Oath

On my honor I will do my best
to do my duty to God and my country
and to obey the Scout Law;
to help other people at all times;
to keep myself physically strong,
mentally awake, and morally straight.

Scout Law

A Scout is trustworthy, loyal, helpful,
friendly, courteous, kind, obedient, cheerful,
thrifty, brave, clean, and reverent.

Troop 564 Mission Statement

It is the Mission of Troop 564 to promote and foster an atmosphere that will provide a foundation for positive growth, in the areas of moral strength and character by participating in citizenship, physical, mental, and emotional fitness.

Specific goals include:

- Provide an adequate meeting facility, supporting and enforcing the policies of the Scouts BSA and the Chartered Organization, the Loyal Order of Moose.
- Provide for the financial stability of the Troop by utilizing a budget plan and to manage troop property wisely and provide the best camping program possible.
- Recruit the best leadership available to operate the Troop's total program.
- Instill and mentor a sense of service to others through the values and programs of the Order of the Arrow and Scouts BSA.

Troop 564 Policy

The following policy solely expresses the opinions of Troop 564 Troop Committee and is not an official policy of the Scouts BSA. Their policy is to provide a smooth and effective operation of Troop 564 and to ensure that the Scouts have a safe, continuous, and well-rounded experience in Scouting. At no time should this document be looked upon as absolute, but rather should be used as the ideal approach to managing the Troop and provide for the safety of Scouts and Scouters and the longevity of the Troop. Troop 564 follows all policies set forth by Scouts BSA in the Guide for Safe Scouting.

MEMBERSHIP

To seek out, encourage, and invite all Scouts age 11 to 18 to join the Scouting movement. To accept and register any Scout who desires to join the Troop upon receipt of the proper registration fees and dues.

- A. The Scout and their parents are to meet with the Scoutmaster and a Committee Member before acceptance into the troop. These guidelines should be read and discussed at that time.
- B. The Scout will be required to have a valid application form on file with the BSA and have registration fees paid before final acceptance into the Troop.

UNIFORM

The official Scouts BSA uniform instills a sense of belonging and pride in the Scouting movement. Properly wear the uniform and insignias to all approved BSA and Troop meetings, events, and activities except as otherwise directed by the Troop. Adult Leaders should set an example by wearing the proper uniform.

- A. Proper uniforms, as determined by the Troop and within BSA guidelines, are to be worn by the Scout.
- B. The official full uniform of Troop 564 consists of the BSA shirt, black pants or the official BSA uniform pants, black socks, black shoes, black belt, neckerchief (Troop 564, Eagle Scout, Woodadge or as approved by Scoutmaster), tie slide, BSA Scouts BSA Handbook, pocket-sized notepad, and pen/pencil.
- C. All insignia and awards shall be displayed in accordance with the rules and regulations set forth in the Scouts BSA Handbook.
- D. The official full uniform should be worn to official Scout events such as Court of Honor, Webelos Crossover ceremony, Scoutmaster conference, Flag Retirement ceremony, or Board of Review
- E. For regular troop meetings and campouts, a partial uniform consisting of the BSA shirt, Scouts BSA Handbook, pocket-sized notepad, and pen/pencil is acceptable.
- F. Adjustments to the uniform requirements are made for special activities or circumstances and will be determined by the Troop Adult Leaders.

PATROL LEADERS' COUNCIL

The Patrol Leaders' Council (PLC, "Green Bar") plans and conducts the troop program under the guidelines of "Guide to Safe Scouting" and the Scoutmaster, who trains its members and who has ultimate responsibility for the program. The operation of the PLC is a key means of leadership development in the Troop.

- A. The Patrol Leaders' Council, with the approval and guidance of the Scoutmaster and Adult Committee, shall be the planning, preparation and presentation of the Troop's Scouting program. A Patrol Leader and or an Assistant Patrol Leader shall represent each patrol. The Senior Patrol Leader and or the Assistant Senior Patrol Leader will represent the Troop at the PLC. The Quartermaster and Scribe are also members of the PLC.
- B. All PLC members shall have one vote except for the Scribe. According to the BSA regulation, the scribe is not a voting member. The Scribe can be used as a tie-breaking vote.
- C. The Senior Patrol Leader will preside at all PLC meetings, with the Assistant Senior Patrol Leader presiding when the Senior Patrol Leader is absent. The Scoutmaster or their designated representative will attend the PLC meeting and will be available to advise the PLC members at their request.

- D. The individual Patrol Leaders are responsible for bringing the ideas from their patrol members to the PLC meeting.
- E. The Adult Committee and Scoutmaster always have VETO power over the PLC decisions.

ADULT COMMITTEE

The Adult Committee shall govern the Troop in accordance with their guide and the rules and guidelines provided by the Denver Area Council and National Councils of the Scouts BSA. All but the Scoutmaster is entitled to vote.

- A. Committee membership is open to all parents of registered BSA Scouts and others as approved by the committee chair.
- B. All voting committee members shall be registered as an adult member of BSA.
- C. Adult Leaders should, if possible, serve as a committee member before holding the position of Committee Chair.
- D. A majority of voting (registered with BSA) committee members present at the time of the vote must agree for the vote to be binding.
- E. The Committee Chairman shall be the tiebreaker.
- F. The committee officers are the Committee Chair, Secretary, Treasurer, Advancement, Activities Coordinator, Quartermaster, and other offices that the committee may deem necessary.
- G. Officers of the committee will be elected by a majority vote. Elections will be held when necessary. Terms of all offices, (including the Scoutmaster) shall be not less than one year and no more than three consecutive years.
- H. The Senior Patrol Leader or their representatives shall be non-voting members of the committee.
- I. Members of the committee shall be trained according to their positions. All committee members must complete the Youth Protection Training. Position specific training is available for most jobs; questions about training can be directed to the Scoutmaster or Committee Chair.

FINANCES

The purpose of their finance section is to properly identify the ways the troop handles money entrusted to the Troop's accounts. The Treasurer is responsible for the accurate and efficient reporting for all moneys paid by or on behalf of each Scout, to the Troop for registration, dues, camp fees, any other fee, or Scouting purpose. Troop 564 encourages each Scout to pay their own way, meet their financial obligations, and develop the traits of thrift and self-reliance.

- A. Dues for each Scout will be set annually by the committee (currently, \$50 for the year; not pro-rated but can be paid monthly). Recharter fees and magazine subscriptions are set by Denver Area Council and may be prorated.
- B. Activity, camping (either weekend or long term), food, and any other fees needed for a function will be assessed separately.

- C. If the Scout is not current on their dues or recharter, he may be asked to pay prior to any campouts.
- D. Leave of Absence Scout will not be required to pay dues if the Scoutmaster is notified in advance of the leave. Recharter fees would still apply.
- E. The committee shall determine, (with input from the Scoutmaster, Assistant Scoutmasters, and Senior Patrol Leader) a fundraising plan for the year.
- F. The proceeds from the fundraisers become wholly the property of the Troop and will be designated according to the particular fundraiser i.e.; Scout show tickets, popcorn sales, and etc. The Troop Committee, for each fundraiser, will determine the proportion available to each Scout. Monies will not be released to a Scout but put into their individual Scout account.
- G. Monies in individual Scout accounts will be used ONLY for Scout related items as determined by the committee.
- H. Scouts who terminate their membership in Troop 564 forfeit all monies in the Scout account effective at the end of that recharter cycle.
- I. Scouts who are reinstated in Troop 564, who submit a written request for "reinstatement" of their Scout Account may have part or all of their funds transferred back to the account, upon approval of a consensus of the Committee.
- J. Monies in Scout accounts of Scouts who transfer to another Scouting organization will remain with Troop 564 general fund. Reimbursement for scouting events can be made even after the transfer to another Troop. Reimbursement and/or funds transfer to another organization will not occur.
- K. A Scout may use the monies in their Scout account to help pay for qualifying activities and/or gear. The Scout account may not be used for individual gain (per IRS guidelines).
- L. The Scoutmaster may spend up to \$100 in a discretionary revolving account, toward unanticipated troop related expenses without committee approval. Receipts must be presented for reimbursement and reported as part of the Scoutmaster report at the monthly committee meeting.
- M. There will be no reimbursement for 'out of pocket' expenses incurred by any adult or scout at scouting activities that were not previously approved by the committee. They will not be reimbursed until approved by the committee.
- N. A parent or leader having financial difficulty can request that the Troop Committee arrange a waiver of dues and fees for Troop activities. Their request should be documented and approved by the Committee Chairman or the Scoutmaster and reported to the Treasurer.
- O. Scholarship funds may be available through Denver Area Council and all the national high adventure bases, to assist both Scouts and Scouters with Scout camp fees and training costs. Time restrictions apply.
- P. In the event of insufficient funds or returned check, reimbursement must be made for the amount of the check and all fees incurred within 30 days of receipt of the returned check. If not, the money will be taken from the Scouts account if the funds are available. If a second returned check is received, payment for any event will only be accepted by cash or cashier's check for 1 year from the day of restitution. After a 3rd occurrence payment will be on a cash basis

indefinitely. The Scout may not participate in any fee required event until restitution has been made. If there is a grievance or special circumstance, it may be brought before the committee chair and Scoutmaster and if not resolved there, brought before the committee for resolution.

ATTENDANCE

Scouts are required to attend and be prompt to all scheduled meetings and activities. Attendance is the key to a successful Scouting experience. This includes weekly Troop meetings but more importantly at the campouts or other activities in which the Troop participates.

- A. Scouts are expected to attend all Troop meetings and activities. The Troop understands that conflicts do occur. Absences may be excused by notifying their Patrol Leader prior to the activity.
- B. A Scout missing two consecutive troop meeting without an acceptable excuse may be subject to check-in with the SPL or Scoutmaster.
- C. Excused absences are illness, family or school activities, and organized sports. Other reasons will be considered on a case-by-case basis.
- D. Troop meetings will be held on a weekly basis (every Tuesday) throughout the year. When a troop meeting and a holiday coincide, there will be no meeting. Meetings over extended breaks like Winter or Spring Break will be determined upon headcount of available scouts.
- E. Patrol meetings will be determined by the individual patrols.
- F. Scouts shall arrive no earlier than fifteen minutes before the start of the meeting, and shall be picked up within fifteen minutes after the meeting ends unless previously arranged. Scouts who are habitually late may be subject to check-in from the SPL or Scoutmaster. Adult leaders will attempt to stay until all Scouts are picked up.
- G. Service Patrol for the month will be expected to arrive fifteen minutes early to set up the meeting room and stay until the meeting room is cleaned up and everything is put away.

DISCIPLINE

Scouts are to maintain good behavior and follow the Scout Oath and Law. While sometimes Leaders may need to discipline a Scout, the Troop will not tolerate any abusive behavior by any adult.

- A. Disciplinary action may be taken for any Scout who does not obey the Scout Law or Scout Oath or breaks Troop rules. This includes but not limited to the use of foul language and gestures, fighting, disrespectful behavior toward Leaders both Scout and Adult, or jeopardize the safety of themselves or others.
- B. The Senior Patrol Leader, an Assistant Scoutmaster, or the Scoutmaster will address minor offenses immediately.
- C. In the case of serious infractions, the Scoutmaster or a BSA registered adult in charge of the activity will initiate the disciplinary action. The Scout will be

instructed to call their parents or guardian and request to be picked up immediately from the activity. Parents and/or guardians shall pick up the Scout when their request is made.

- D. Upon request from the Patrol Leaders' Council and with the approval of the Troop Committee, a disciplined Scout may be placed on probation and or suspension for a specific period of time. The Scoutmaster and Committee members will meet with the Scout and their parent(s) or Guardian(s) to explain the action(s) taken.
- E. If at any time, any individual behaves in a manner that is unbecoming to the Troop, the individual can be asked to leave the meeting or activity. Membership or Leadership status would be determined by the Committee.

PARENTAL RESPONSIBILITIES

Troop 564 encourages participation and provides every opportunity for involvement in Troop 564 activities.

- A. At least one parent, guardian, or a member of the family over the age of eighteen will attend each Court of Honor in support of the Scout. If a family member cannot be in attendance, it will be up to the Scout to wait for the award or receive with support from the Troop.
- B. Parents are encouraged to help when needed at any or all Troop functions or activities.
- C. Parents are encouraged to support their Scout to do their best in all their endeavors.
- D. Parents are encouraged/invited to attend and participate in the monthly Adult Committee meetings and to accompany their Scouts on all Troop activities (Youth Protection Training will be required).
- E. It is the parents' responsibility to be accessible by a phone call, in the event of an emergency or other action by the Scoutmaster. A parent, guardian or emergency contact must be physically able to pick up the Scout if circumstances warrant it. This includes weekend campouts, regular troop meetings, long term (summer camp), and any other time the Troop Leadership has the Scout for a particular activity.
- F. Once their Scout notifies parents, they need to be picked up within a half-hour. After that half-hour, Leaders will attempt to reach parents or emergency contacts. If necessary, the Leader can arrange for a Scout who hasn't been picked up, to go to another Scout's home.
- G. Please remember that Adult Leaders are volunteers. Parents and Scouts need to honor their time in the Troop.

ADVANCEMENT

To provide a planned program to each Scout in the Troop with the opportunity to grow and develop through experiences in Scout teamwork, Scout craft, and Scout spirit. As a result, advance in rank from Scout to Eagle in steady progress of preparation, qualification, review, and recognition. It is recognized that advancement is not the

desired end, but is simply the direct result of what has taken place, the growth and development of a Scout in knowledge, skill, Scout spirit, and ideals.

- H. Adult Leaders and Committee members will not approve the advancement of their own children.
- I. All merit badge counselors must be registered with the BSA and approved by the local (Denver Area) Council. Merit badges counseled away from the troop, by a parent(s) may be subject to review, prior to obtaining approval.
- J. The Scoutmaster may not perform a Scoutmasters Conference for their own child.
- K. Requirements for rank advancement may be taught or coached by another Scout who has attained the rank, for which the requirements apply. An Assistant Scoutmaster or the Scoutmaster shall sign off all rank requirements.
- L. The Scoutmaster or an adult assigned by the Scoutmaster shall hold a personal conference with each Scout following the completion of all rank advancement requirements to determine that the Scout is learning the true principles and purposes of Scouting. All Scouts with debt in their Scout Accounts must clear up their obligations before they are eligible to appear before the Board-of-Review.
- M. Committee members or the Advancement Chairperson shall conduct a Board of Review, at a location designated by the Advancement Chairperson, for each Scout recommended for advancement by the Scoutmaster or authorized assistant in accordance with Scouts BSA guidelines. It shall be the responsibility of the Scout to schedule a Scoutmaster's Conference and to schedule a Board of Review. In addition, each Scout is required to obtain all signatures and advancement documents prior to the Board of Review.
- N. Scouts appearing before the Board of Review shall be in full uniform with their BSA Scout Handbook.

TROOP ACTIVITIES

Our Troop promotes hiking, overnight camping, camporee, summer camp, backpacking, and winter camping opportunities. Troop 564 maintains adequate equipment and supervision, involving a balance of Scouting skills, training, teamwork, conservation, service, physical fitness, and fun.

- A. Each Scout shall present himself in proper Uniform, at the point of departure on time and properly prepared for the intended activity.
- B. Any Troop activity, other than a regular troop meeting, requires a signed permission slip from the parents. In addition, all Scout and adult participants must have a signed Health Form that complies with current Denver Area Council policy on file with the Troop. Failure to provide any or all health forms or permission slip will prevent the Scout or adult from participating in the event and or going on the activity.
- C. Scouts shall provide their own transportation to and from the meetings, departure, and arrival points for outings. Leadership typically informs families of what transportation requirements are in advance.

- D. Leaders will provide transportation from scheduled meetings only when arranged in advance. If the Scout is to be left at home when there is no responsible adult present, the parent must provide written notice to that effect in advance. When transportation is provided by a Leader, the Scout will not be taken anywhere but to their home, except by prior arrangement.
- E. A fee may be charged for some activities to cover the cost of food, admission, event registration, and other expenses.
- F. All applicable fees are to be paid two weeks prior to the activity. Any other special fees are subject to special or unique payment requirements.
- G. A Scout attending an activity must be signed up at least 2 weeks prior to the activity date. If a Scout cancels or is a “no show” all fees paid will be forfeited unless the Scout can find a replacement to cover their fees.
- H. No sheath or fixed blade knives (with the exception of an eating or cooking utensils) are allowed. The use of a knife and ax are not permitted until the Scout has earned the “Totin’ Chit” card.
- I. Permission from the Scoutmaster shall be obtained prior to bringing an ax on any camping trip.
- J. The Scoutmaster or designated adults or Scouts provide the Totin’ Chit and Firem’n” Chit instruction as needed.
- K. Unsuitable reading materials, radios, or any electronic device are not permitted on any Troop activities. During some Scouting activities, electronic devices may be used as part of the Scouting program but may not be used as entertainment or for purposes that detract from the Scouting program or are contrary to BSA policy. If a Scout’s use of electronic device violates their electronic policy, the appropriate sanctions will be applied.
- L. Under the code of conduct of the BSA, the following are prohibited at all Scouting activities: alcoholic beverages or controlled substances, including marijuana; concealed or unconcealed firearms, fireworks, or explosives; pornography or materials containing words or images inconsistent with Scouting value. We do not allow the use of tobacco products at any BSA activity involving youth participants. This includes the use of electronic cigarettes, personal vaporizers, or electronic nicotine delivery systems that simulate tobacco smoking. All Scouting functions, meetings, and activities should be conducted on a smoke-free basis, with smoking areas located away from all participants.

TROOP EQUIPMENT

The Troop 564 will, within its financial limits, provide the best equipment possible for the use of the Scouts and Scouters.

- A. In the event that Troop 564 should be disbanded, the Troop’s equipment and remaining assets and debt shall become the property of the Chartered Organization, Loyal Order of Moose, Lodge # 2166 Northglenn, Colorado. There shall be no rights by any existing or former members of the Troop to claim any property owned by the Troop without the written consent of the Chartered Organization (Moose Lodge).

- B. Troop equipment is for the use of the Troop members while participating in official BSA functions. The Quartermaster and Scoutmaster must approve a variance from their Policy. Abuse/misuse of Troop equipment will result in the denial of use and or an assessment for damages or repair.
- C. Based on the advice of the Quartermaster, Troop equipment will be purchased only as approved by the Adult Committee.
- D. All Troop equipment should be inventoried after each outing to determine required repairs, suitability, and safety. The Quartermaster shall survey equipment deemed beyond repair and the Committee shall approve disposal or replacement of the equipment.

CHANGES IN THE GUIDELINES

- A. Any requirements in these guidelines are subordinate to the requirements and regulation of the Scouts BSA and are superseded where there may be a conflict.
- B. The Adult Committee is responsible for approving any changes or amendments to these guidelines, in accordance with the established Committee voting rules.

USE OF THE MOOSE LODGE #2166 FACILITIES

We are allowed the use of certain parts of the Moose Lodge by contract, for our weekly Troop meetings. Conditions and consequences of our contract and our Troop reputation are listed below.

- A. Stay out of the General Moose Lodge area. Our meeting room is partitioned off from the general lodge area.
- B. Scouts are not allowed in the lounge area.
- C. Entry to the Scout meeting area is via the southern outside door, not through the general lodge area.
- D. Except for special events, or when accompanied by an adult, Scouts are to stay out of the kitchen area.
- E. Restroom facilities are available within the partitioned area and are to be kept neat and clean.
- F. The chairs in the Lodge should be used for sitting only. Scouts must always use the furniture with respect and care.
- G. We have, from time to time, made way for other activities. The Lodge is a busy place and we are not the only people using the facilities.
- H. Pick up trash as you see it, a Scout always leaves a place cleaner than he found it.
- I. Displays and other related items within the Lodge are for the use of the Lodge members and are to be respected.
- J. Any damage will be the responsibility of the parent(s) or guardian(s) of all who caused the damage to the Moose Lodge property.
- K. Generally, the Moose have made almost the entire Lodge facilities and grounds available for our use. It is up to the Scouts to see to it that we do not lose these privileges.

- L. Scouts must at all times behave according to the Scout Law and exhibit Scout spirit and the high standards of Scouting.

ADULT TRAINING/YOUTH PROTECTION

- A. All adult leaders are first required to take Youth Protection Training. When that is completed, training for each position in Scouting is available online. There are additional training courses available in your local area. Visit www.scouting.org/training/ for more details.
- B. Any Person(s) attending a Scout overnight function must have completed the BSA Youth Protection Training. This includes: Scoutmaster, committee members, merit badge counselors, moms, dads, friends, aunts, uncles, etc.). They will have in their possession a copy of their Youth Protection Training certificate.

TROOP 564 HONOR GUARD REQUIREMENTS

- A. The Scout must be Second Class or above in rank.
- B. A full Class A Uniform shall be mandatory. The uniform consists of the Official BSA shirt, approved pants, socks, belt, and the neckerchief supplied by the troop. Black shoes or boot will be worn.
- C. The Scout must know flag etiquette: i.e. folding, caring, displaying, posting, and raising the Colors.
- D. The Scout must know when to salute and not salute the flag, both in and out of uniform.
- E. The Scout must be able to recite from memory (no pauses or prompting) the Pledge of Allegiance.
- F. The rest will be learned by participating in the Honor Guard events and practices.
- G. Guard members can be permanently removed from duties if they disgrace any flag, any Scout member or participate in conduct unbecoming an Honor Guard Scout.
- H. Only the Scoutmaster can remove or suspend a Scout from the Honor Guard.

APPENDICES

Helpful Websites

Here is a list of Scouting, cooking and equipment company's Web site addresses. There is even more links to other websites from most all of the sites listed here. "Bon Appetite"

Troop 564:	www.troop564.org
Denver Area Council:	www.denverboyscouts.org
Longs Peak Council:	www.longspeakbsa.org
Pikes Peak Council:	www.pikespeakbsa.org
Valley District:	www.valleyscouters.org
Philmont Scout Ranch:	www.philmont.com
Merit Badges:	www.meritbadge.org
Scouter Net:	www.scouter.com
Mac Scouter:	www.macscouter.com
U. S. Scouting Service Project:	www.usscouts.org
International Dutch Oven Society:	www.idos.com
Jim Speirs Scouting Page:	www.retiredscouter.com
Lodge Manufacturing Co:	www.lodgemfg.com
Woodland Outdoor Products:	www.powerstove.net
Ultimate Dutch Ovens:	www.ultimatedutchovens.com
A Happy Camper:	www.ahappycamper.com
Chuckwagon Supply:	www.chuckwagonsupply.com
JAS Townsend & Son, Inc:	www.jas-townsend.com
Patch trading:	www.scoutpatches.com
Wandering Bull Inc:	http://store.wanderingbull.com
BSA Catalog:	www.scoutstuff.org
Order of the Arrow Western Region:	www.western.caa-bsa.org
Order of the Arrow Tahosa Lodge:	www.tahosalodge.org

Troop 564 Dictionary

Application – Form used to register Scouts and Adults with Denver Area Council and BSA National.

Advancement – The process by which youth members progress through the ranks in Scouting.

Akela Award – A program of the Denver Area Council to assist Webelos in becoming Scouts. The first requirements are met while a Webelo is in Cub Scouts and the remaining requirements met while as a Scout.

Big Horn Leadership course – A week long advanced (JLT) Junior Leader training program for Junior Leaders age 13 and older, at least First Class and a minimum of two (2) long-term camps.

Board of Review – The final requirement for rank advancement. The Board is made up of at least three - (3) and no more than six – (6) Committee Members (NO family members, Scoutmasters, or Assistant Scoutmasters) who interview and determine a Scouts readiness to advance. Scouts shall appear in Full Class A Uniform (patches in the right places, merit badge sash, neckerchief, etc.) with their Handbook.

Boy's Life – A highly recommended magazine published by the National Boy Scouts of America. Yearly subscription cost is paid at the time of registration or yearly charter renewal.

Camporee – A District or Council sponsored weekend campout.

Chartered Organization – The organization responsible for your troop. Receives the yearly National Charter.

Charter Renewal – Re-registration and inventory of members of the BSA on a yearly basis.

Committee – Registered adults supporting the troop program.

Council –
National: chartered by Congress to provide an educational program for boys
Regional: chartered by the National Council to serve as Headquarters for a geographical area and to promote the Scouting program
Local: to register and assist Troops; our council is the “Denver Area Council”.

Court of Honor – A Ceremony held quarterly to recognize the hard work and achievements of Scouts.

District – A geographical area within the Local Council, to provide support to Troops. We are in the “Great” Valley District.

Dues – A fee paid by the Scout to the Troop to help cover the troop costs.

Firem'n Chit – A card earned, granting permission, to responsibly light a campfire or a stove for cooking. The card will be revoked if the Scout is found irresponsible.

“Good Turn” – An act of kindness.

High Adventure – More challenging experiences for Scouts, age 13 and older.

Honor Color Guard – Is a group of Scout that performs Flag ceremonies and Flag retirement ceremonies.

Induction Weekend (formerly known as Cony Party) – An Order of the Arrow campout to perform service for the Council and to induct new members into the Order of the Arrow

Interpreter Strip – An Insignia worn on the uniform, showing knowledge of translating a Foreign Language, or Sign Language for the hearing impaired.

Investment in Character - A Council fundraising program to help defray the operating costs of programs, training, and council camps.

Jamboree – Long-term camp sponsored by the National Council. That happens every four years.

Journey to Excellence Award – Performance recognition program designed to encourage and reward success and measure the performance of our troop. It is meant to encourage excellence in providing a quality program. Additionally, if we earn it, we receive free badges of rank.

Troop Leadership Training – (TLT) Troop Leadership Training. Any scout holding a Junior Leader position should attend Troop Leadership Training. This training is conducted by the Troop at least once per year.

Junior Leaders – Senior Patrol Leader (SPL), Assistant Senior Patrol Leader (ASPL), Junior Assistant Scoutmaster (JASM), Patrol Leader (PL), Assistant Patrol Leader (APL), Troop historian, Librarian, Instructor, Guide, Quartermaster, Scribe, Den Chief, Chaplain Aide, Webmaster, and Leave No Trace Trainer.

Leaders – Scoutmaster, Committee Chair, Assistant Scoutmaster(s), Quartermaster, Secretary, Treasurer, Outdoor/Activities Chair, Advancement Chair, and Chaplain.

Long-term - see summer camp

Merit Badge – An award for fulfilling the requirements in a specific subject; there are over 100 merit badges that can be earned. For the ranks of Star, Life, Eagle, and Eagle palms require that a Scout earn a certain number of merit badges past the number required for Eagle.

Merit Badge College – A District event usually held in November/December. A good place to start earning merit badges.

Merit Badge Counselor – A registered adult who is an expert in a chosen subject.

Merit Badge Pamphlet/Book – A booklet covering a subject and outlining the requirements for the merit badge; can also be found online at <http://meritbadge.org/wiki/>

OKPIK – A winter weekend campout training session for Scouts 13 years and older and at 1st class or above.

Order of the Arrow – A youth-led Honor organization that recognizes Scouts who best exemplify the Scout Oath and Law in their daily lives. The adults are not automatic, the Lodge LEC votes them on and at least one youth has to be voted in for an adult to be nominated.

Patrol – A group of Scouts who work together. They have a name, mascot, flag and a yell. In addition, should hold patrol meetings outside of the troop meeting.

Patrol Leaders Council – (PLC) is composed of the SPL, ASPL, PL, (and APL if the patrol leader can not attend), Troop Guide and Troop Scribe. The scribe is usually a non-voting member.

Peaceful Valley Scout Ranch – (PV) Is the Denver Area Scout summer camp located 65 miles southeast of Denver. Consists of Camp Chris Dobbins & Camp Dietler. Close to the town of Elbert, Colorado.

Philmont Scout Ranch – Located in Cimarron, New Mexico. Is a National High Adventure Scout Camp, nestled in the Sangre de Cristo Mountains, that offers climbing, backpacking and horseback treks to older scouts. (13 and older & 1st class)

Popcorn Sales – The Council's yearly fundraiser.

Project C.O.P.E. – This course stresses personal fitness as well as group and individual efforts by using physical and mental abilities in an outdoor environment. Minimum age is 13.

Ranks of Scouting – Scout rank (the Joining rank), Tenderfoot, Second Class, First Class, Star, Life and Eagle.

Recruiting Patch – Awarded to a Scout who recruits a boy into the Troop (the boy has to register with the BSA) not family.

Registration – The turning in of the application(s) with fees for new Scouts and adult volunteers.

Religious Emblem – This is not a scouting award. Bestowed on a Scout by their Churches religious leaders. Each faith has its' own requirements.

Religious Knot – Knot awarded by the Troop to a Scout who has earned the Emblem from their church.

Scout Handbook – The book outlining the Scout skills and requirements needed for advancement. Part of the Scout Uniform, and always brought to Troop meetings and campouts.

Scout Show – Fundraiser for the Council. Troops compete for Awards.

Scouting for Food – A Council sponsored “good-turn” service, collecting canned and non-perishable food for the needy.

Scoutmaster – The Adult Leader responsible for the image and program of the Troop. Along with the ASM’s works directly with the Scouts.

Scoutmaster’s Conference – A requirement for every rank. The Scoutmaster interviews the scout, to ensure their readiness for a Board of Review.

Service Project – A meaningful service not normally expected of a Scout as part of their school, religious or community activities.

Summer Camp – Long-term (usually a week) camp.

Tahosa High Adventure Training Base – A council camp located North of Ward, Colorado. Home of the Project C.O.P.E. Course, and OKPIK, Big Horn, Tahosa Treks, and Wood Badge.

Totin’ Chit – A card earned when a Scout has demonstrated the safe uses of wood tools (knife, ax, saw).

Troop – A group or unit consisting of youth and adults, registered with through the Chartered Organization, the Moose Lodge 2166.

Uniform Class “A” - Clothing as designated by the National Council. The patch location for the shirt is shown on inside cover of the handbook.

Uniform Class “B” – A troop T-shirt or sweatshirt.

University of Scouting – A one-day youth and leader training courses consisting of a list of classes to choose from.

Wood Badge – Advanced training program for Scoutmasters and other leaders directly related to the Scouting program.

YOUTH PROTECTION – Mandatory Training required by B.S.A. and the Denver Area Council, for all Adults who are involved with the Youth of B.S.A.

Boy Scout Acronyms

ADC	Assistant District Commissioner
AOL	Arrow of Light
AOM	Award of Merit
APL	Assistant Patrol Leader
ASPL	Assistant Senior Patrol Leader
ASM	Assistant Scoutmaster
BLT	Basic Leader Training
BOR	Board of Review
BSA	Boy Scouts of America
COPE	Challenging Outdoor Personal Experience
DAM	District Award of Merit
DC	District Commissioner
DE	District Executive
IC	Investment in Character
JTE	Journey to Excellence
MB	Merit Badge
MC	Committee Member
NESA	National Eagle Scout Association
NJLIC	National Junior Leader Instructor Camp
NOAC	National Order of the Arrow Conference
OA	Order of the Arrow
PL	Patrol Leader
PLC	Patrol Leader Council
QM	Quartermaster
SA	Assistant Scoutmaster
SM	Scoutmaster
SPL	Senior Patrol Leader
TDC	Trainer Development Conference
TLT	Troop Leadership Training
UC	Unit Commissioner
WOSM	World Organization of the Scout Movement

Troop 564 Packing Checklist

The Troop 564 Packing Checklist will help you pack for campouts. This is also available in PDF format on the website.

Troop 564 Outdoor Essentials Kit Check List

Boy Scout Required Items

Packed	Item
	Pocketknife and Totin' Chip <i>Pocketknife cannot be carried without a Troop 564 issued Totin' Chip.</i>
	Personal first-aid kit <i>See the Boy Scout Handbook for required contents.</i>
	Extra clothing <i>Socks, shirt, pants, jacket.</i>
	Rain gear <i>Strongly recommend to have more than an emergency poncho.</i>
	Water bottle- Nalgene wide-mouth <i>You should always carry 2 water bottles.</i>
	Flashlight You should always carry extra batteries.
	Trail food <i>1-2 pieces hard candy is sufficient for your standard essential kit. Additional trail food may be appropriate when taking a longer hike. Be careful not to keep messy food or too much trail food that will attract animals.</i>
	Matches, fire starters and Firem'N Chit <i>Matches and fire starters cannot be carried without a Troop 564 issued Firem'N Chit.</i>
	Sun protection
	Map and compass <i>Silva Scout or Polaris compass recommended.</i>

Troop 564 Required Items

Packed	Item
	Whistle
	Dental floss
	Signal mirror
	Lip moisturizer
	Insect repellent
	Toilet paper
	Pencil (2)
	Notepad, small
	Watch/timepiece
	Leather work gloves
	50' of paracord
	3' strip of duct tape wrapped around a pencil.

Items Not Allowed at ANY Scout Activity or Scout Meeting

Left Home	Item
	Cell Phones <i>Cell phones are allowed if the Scout is following Troop 564s Technology policy.</i>
	All Toys
	All Pets
	All inappropriate clothing for a Scout activity or meeting. Absolutely no alcohol, tobacco, or substance logos.
	Anything else of which the Scoutmaster may disapprove. If you are not sure, ask!

Revised 09/2015

Troop 564 Packing Check List for Campouts

Required Clothing

Packed	Item (☀ = Summer ❄ = Winter)
Wear when leaving	☀ ❄ Class A uniform <i>No neckerchief, tie slide, or bead thongs unless directed</i>
	☀ ❄ Class B shirt(s)
	☀ ❄ Shirt, T-shirt or short sleeved
	❄ Shirt, long sleeved & turtlenecks
	☀ ❄ Pants, long
	☀ Shorts
	☀ Swimsuit
	❄ Pants, wool or wool blend
	❄ Pants, ski or waterproof
	☀ ❄ Underwear
	❄ Thermal underwear <i>1-2 pair per day, Polypropylene or other non-cotton fabric</i>
	☀ ❄ Pajamas/warm sleeping clothes
	☀ Socks <i>1-2 pair per day, Synthetic socks or sock liners recommended</i>
	❄ Socks, wool/synthetic <i>2-3 pair per day</i>
	☀ ❄ Sweatshirt
	☀ ❄ Sweater, wool
	☀ ❄ Jacket
	❄ Heavy coat with a hood
	❄ Stocking cap (2)
	☀ ❄ Cap or hat with wide brim
	❄ Mittens & gloves (2-3 pair)
	❄ Warm sleeping clothing
	☀ ❄ Hiking boots (water resistant) (NO sneakers or tennis shoes)
	☀ ❄ Extra boots/shoes
	❄ Snow boots <i>2 pair, waterproof, removable liners recommended</i>

**** Cotton clothing is not recommended for winter camping. Clothing for winter camping should be made of wool or a warm synthetic fabric.**

Revised 09/2015

Required Personal Gear

Packed	Item (☀ = Summer ❄ = Winter)
	☀ ❄ ALL Essential Kit items from Troop 564 Outdoor Essential Kit Check List
	☀ Sleeping bag (20-40° rating)
	❄ Sleeping bag (-20° rating) <i>You can build up summer sleeping bag to -20° rating by adding bag liner or multiple bags.</i>
	☀ ❄ Personal mess kit (for high adventure only) <i>Plate, bowl, knife, spoon, fork</i>
	☀ ❄ Sleeping ground pad
	☀ ❄ Insulated Coffee Mug
	☀ ❄ Scout Handbook
	☀ ❄ Medications
	☀ ❄ Deodorant
	☀ ❄ Toothbrush and toothpaste
	☀ ❄ Soap, washcloth, and small towel
	☀ ❄ Comb
	☀ ❄ Sunglasses

Optional Items

Packed	Item (☀ = Summer ❄ = Winter)
	☀ ❄ Campfire ashes
	☀ ❄ Sunglasses
	☀ ❄ Ear plugs
	☀ ❄ Scout Fieldbook
	☀ ❄ Plastic trash bag
	☀ ❄ Small musical instrument
	☀ ❄ Scout stave (walking stick)
	☀ ❄ Song and skit book
	☀ ❄ Bible or prayer book
	☀ ❄ Repair (sewing) kit
	☀ ❄ Playing cards
	☀ ❄ Camera and film
	☀ ❄ Plant and animal ID books

Troop 564 Packing Check List for Long Term

Required Long Term Camp Items

Packed	Item
	ALL Essential Kit items from Troop 564 Outdoor Essential Kit Check List
	ALL Summer items from Troop 564 Packing Check List for Campouts
	Cot (X-frame only. Large enough to slide foot locker underneath)
	Pillow
	Swimsuit
	Towel for shower/pool
	Shoes for shower/pool
	Extra pencils (3-4 minimum)
	Pencil sharpener
	Notebook, large
	Merit badge books <i>Check out from Troop 564 Library</i>
	Merit badge blue cards
	Money for merit badge kits
	Foot locker or trunk
	Lock (combination or key with 2 keys)
	Extra water bottles
	Extra flashlight
	Extra flashlight batteries
	Rain gear <i>A real raincoat is required. A plastic emergency poncho is not acceptable.</i>

Optional Long Term Camp Items

Packed	Item
	ALL Optional items from Troop 564 Packing Check List for Campouts
	Day Pack <i>Needed for Wilderness Survival Merit Badge and other hiking opportunities</i>
	Chair
	Fishing pole & equipment
	Order of Arrow sash
	Money for snacks (\$1-2 per day)
	Money for souvenirs
	Small crafts to work on during camp <i>They can also be purchased at camp trading post.</i>
	Book(s)
	Football
	Frisbee
	Soccer ball
	Baseball mitt and ball

Sandals and other open toed shoes are not permitted except for shower/pool shoes. Scouts must have a minimum of 2 pair of hiking boots or other appropriate shoes to wear at camp.

Revised 09/2015